

MINUTES OF HUMBLETON ANNUAL GENERAL MEETING

on THURSDAY 24 MAY 2018,

held in the Maple Garage, Flinton

16.08 Present: Cllrs F Caley (FC); J Burton (JB); J Hart (JH); L Brazier (LB); N Broughton (NB) & H Stannard (HS) and V Nolan as Clerk.

16.09 Apologies – Cllr H Jackson (HJ)

16.10 Accounts

Clerk presented the accounts.

	£
Income:	
Precept	2,125.00
Flinton Land Rent	25.00
VAT refund received	0.00
Interest income	9.76
Other receipts	487.00
Total	<u>2,646.76</u>
Expenditure:	
Staff costs	1,500.00
VAT paid	132.15
Insurance renewal	280.00
Xmas gifts / cards	208.15
General maintenance	254.54
Christmas event	188.25
Audit fee	-
Repairs to notice board	130.93
Other administration costs including newsletters / postage	151.90
Total	<u>2,845.92</u>
Excess expenditure over income	<u>199.16</u>

Bank Balance:

NS&I Investment account	1,836.31
Lloyds TSB	978.42
Total	<u>2,814.73</u>

It was noted that the notice board in Humbleton had been repaired at a cost of £130.93. The coal Xmas deliveries have not been invoiced for the December 2016 nor December 2017 by the supplier and so 3 years will be incurred next year. One off grant receipts for the implementation of the transparency code had been received totalling £360.00 and funds received plus Friends of Humbleton donated £127.00.

The annual governance statement for 2017/18 was read out and acknowledged by the Councillors and it was RESOLVED that it was agreed each statement was a ‘yes’ response.

Discussed internal audit report which had no recommendations, Clerk advised Anthony Rookes acted as Internal Auditor – accounts due to Audit Commission after this meeting. Proposed accepted JH, 2nd LB. It was RESOLVED that the accounts be approved and Chair & Clerk to sign accordingly and Clerk to submit to external Auditors for review.

16.11 Chairman’s Report

The Chair gave a brief summary noting the continued close working relationships with the Highways team, and Street services within ERYC. The asset register, risk register and emergency plan were reviewed during the year and updated accordingly. The maintenance schedule has continued as planned. The finances of the council are in good shape. Thanks went to the Clerk for all the work completed. Completed project work during the year included the installation of the defibrillator in the phone box in Flinton – specific thanks to the Cally and Wayne Harrison for their work in repainting the phone kiosk. Ongoing current projects include the parish clock and the Community Development Plan.

16.12 Matters arising:

- a) Flinton Land review – tenants (Braziers) paid rent on time, no issues – RESOLVED to keep the rent at the same level.
- b) Clerk’s salary review – RESOLVED to increase it by £5/quarter to £380 / quarter with immediate effect.

16.13 Date of next Annual General meeting - Thursday 23 May 2019 at 7pm at Maple Garage, Flinton.