

MINUTES OF HUMBLETON ANNUAL GENERAL MEETING

on THURSDAY 23 MAY 2019,
held in the Maple Garage, Flinton

16.44 Present: Cllrs F Caley (FC); J Burton (JB); L Brazier (LB); N Broughton (NB) & H Jackson (HJ) and V Nolan as Clerk.

16.45 Apologies – Cllr H Stannard (HS)

16.46 Results of Election – all the above councillors were re-elected. It was noted that Jane Hart had not submitted her nomination and had confirmed her intention to retire. Clerk to arrange flowers and a card to thank Mrs Hart for all her time, effort and work over the years in contributing to the parish as a Councillor.

16.47 Co-option of a councillor – the clerk advised that one application had been made for a new councillor and details were read out. Unfortunately the individual was not available to attend that meeting and so a separate meeting was to be arranged to meet the individual and discuss the application. Clerk to arrange a meeting.

16.48 Accounts & Annual Return
Clerk presented the accounts.

	£
Income:	
Precept	2,325.00
Flinton Land Rent	25.00
VAT refund received	326.82
Interest income	14.44
Other receipts	2,274.00
Total	<hr/> 4,875.26 <hr/>
Expenditure:	
Staff costs	1,520.00
VAT paid	120.60
Insurance renewal	291.20

Xmas gifts / cards	10.83
General maintenance	131.54
Christmas event	222.82
Sports day event	178.29
Audit fee	-
Repairs to notice board	205.00
Other administration costs including newsletters / postage	135.85
Total	<u>2,816.13</u>
Excess expenditure over income	<u>2,059.13</u>
Bank Balance:	
NS&I Investment account	1,849.63
Lloyds TSB	3,024.23
Total	<u>4,873.86</u>

It was noted that the insurance monies had been received of £1,950 for the bus shelter repairs, but the invoice had not been received and paid by the year end – hence the increased cash balance. This had been paid since the year end, and the insurance company is still chasing the uninsured excess of £250. The coal Xmas deliveries have not been invoiced for the December 2016, December 2017 nor December 2018 by the supplier and so 4 years will be incurred next year. Friends of Humbleton donated £324.00.

The annual governance statement for 2018/19 was read out and acknowledged by the Councillors and it was RESOLVED that it was agreed each statement was a ‘yes’ response.

Accounts are due to Audit Commission by 1st July, including the exemption from audit and the internal audit review. Proposed accepted JB, 2nd LB. It was RESOLVED that the accounts be approved and Chair & Clerk to sign accordingly and Clerk to submit to external Auditors for review.

16.49 Chairman’s Report

The Chair gave a brief summary noting the continued close working relationships with the Highways team, and Street services within ERYC. The asset register and emergency plan were reviewed during the year and updated accordingly. The maintenance schedule has continued as planned. The finances of the council are in good shape. Thanks went to the Clerk for all the work completed. Ongoing current projects include the parish clock, and the Community

Development Plan – the 3 specific issues concentrated during the year are speeding, broadband and the community buildings.

16.50 Matters arising:

- a) Flinton Land review – tenants (Braziers) paid rent on time, no issues – RESOLVED to keep the rent at the same level.
- b) Clerk’s salary review – RESOLVED to increase it by £5/quarter to £385 / quarter with immediate effect.

16.51 Date of next Annual General meeting - Thursday 21 May 2020 at 7pm at Maple Garage, Flinton.